Business Administration

Course Number:	**BUAD**

Evaluation Procedure

Term Work & Web Labs	15%
Term Project	30%
Mid-term Exam	20%
Final Exam: - Lecture Content (20%) - Web Development (15%)	35%
Total	100%

Notes

Term Work
This grade is based on work completed during web development labs and other individual activities. These additional activities may include quizzes, papers, forum posts, study journals, blogs, presentations, current events, and other relevant work.

Web Development Labs
Web Development lab activities will be performed and graded in-class. If a student misses a lab, the assigned work will be accepted for grading in the following week's class, but no later.

Term Project
Unless there is both a valid reason and prior approval from your instructor, late submission for the term project parts (other than the presentation, which must be attended in-person) will be penalized as follows:
> Submissions turned in late on the due date will lose 10% immediately.
> Submissions then lose an additional 20% per day (24-hour period from the due date/time). After five days, the submission will not be graded, nor feedback provided.

Required Texts/Resources

Gary Schneider, Electronic Commerce, 12th Ed., Course Technology, 2017 - ISBN: 978-1-305-86781-9
Software: Various software products will be used in the college computer labs. Although you may bring in your own computer to complete the assignments and exercises, the college or instructor cannot be held liable for any computer problems, malware, or viruses that may result from these lab activities. Your computer must also have a good connection to the Internet.
USB Drive: An empty USB thumb drive may be required to complete the web development in-class lab activities. Bring this USB drive with you to all labs. (Note: USB 3.0 drives are preferable.)