

# Business Administration

Course Number: **BUAD 262**

Course Title: 207.53 676.4:

**Professors**

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**Learning Outcomes**

Upon completion of this course students will be able to

reveal insight about self and others gained through active learning exercises, case studies, and sharing personal stories.

handle the realities of working in organizations by applying learning to scenarios and real world examples.

assess the value of diversity as a way to improve organizational performance by utilizing the concepts of performance management and integrative negotiation.

contribute positively to groups and organizations through integrating conflict management and teambuilding skills and by being exposed to biases and perceptual errors.

communicate effectively in written and verbal methods through practice and refinement in presentations, debates, class discussions and assignments.

analyse motivation to improve individual and group performance using Tuckman's model and motivational theories.

apply critical thinking to improve decision-making by integrating frameworks and techniques to real scenarios and case studies.

develop ethics and values to enhance organizational performance through the application of theories regarding leadership, politics, perception and power.

discuss the impact of organizational culture and the process of change by looking at various unique cultures in today's business landscape.

**Course Objectives**

This course will cover the following content:

Describe the field of organizational behaviour and how its purpose is to prepare students to for challenges and changes in the workplace

Identify individual perception processes and errors

Recognize personality traits and how they work within group dynamics

Identify the sources of personal values and attitudes

Experience how values and attitudes affect the workplace

Apply the concepts of motivation to understanding individual and group performance

Discuss and experience how teams work, evolve, and perform

Identify possible barriers that prevent effective interpersonal communication and develop skills to overcome these barriers

Use effective communication skills in the application of conflict resolution and negotiating techniques

Compare the outcomes of power and politics in the workplace



Course Schedule

Date		Topic	Textbook	Deadline/Deliverables
Week of:		Tues. Sept 8 College-wide Orientation Day Wed. Sept 9 Classes begin Mon. Oct 12 Thanksgiving Day – no classes Wed. Nov 11 Remembrance Day – no classes Thur. Dec 10 Last day of regularly scheduled classes		
Sept	7	Introduction; What is Organizational Behaviour?	Ch 1	
	14	Perception, Personality & Emotions	Ch 2	
	21	Working in Teams	Ch 5	Group Introduction Active Learning Exercise 1
	28	Communication, Conflict & Negotiation	Ch 6	
Oct	5	Values & Attitudes; Stress at Work	Ch 3	Active Learning Exercise 2
	12	<b>Mid-term Exam</b> (Chapters 1, 2, 3, 5, 6)		
	19	Leadership	Ch 8	
	26	Leadership	Ch 8	
Nov	2	Power and Politics	Ch 7	
	9	Motivating Self and Others	Ch 4	Active Learning Exercise 3
	16	Decision Making, Creativity and Ethics	Ch 9	
	23	Decision Making, Creativity and Ethics	Ch 9	
	30	Organizational Culture & Change	Ch 10	
Dec	7	Final Exam Preparation		Portfolio assignment + <input type="text"/>

## **SKILLS ACROSS THE BUSINESS CURRICULUM**

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The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

## **STUDENT CONDUCT AND ACADEMIC HONESTY**