



# Business Administration

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| Course Number:          | <b>BUAD 246</b>  |
| Course Title:           | <b>RECRUITMENT AND SELECTION</b>   |
| Credits:                | 3  |
| Calendar Description:   | This course provides an in-depth study of recruitment and selection. Topics include legislation, screening devices, assessment techniques, and interviewing. <i>(also offered by Distance Education)</i> |
| Semester and Year:      | <b>FALL 2019</b>   |
| Prerequisite(s):        | BUAD 269   |
| Corequisite(s):         | No   |
| Prerequisite to:        | No   |
| Final Exam:             | Yes  |
| Hours per week:         | 3  |
| Graduation Requirement: | BBA, Human Resources Management Specialty – Required<br>Diploma, Human Resources Management Option – Elective  |
| Substitutable Courses:  | No   |
| Transfer Credit:        |  |
| Special Notes:          | Students who have received credit for BUAD 271 cannot take BUAD 246 for further credit   |
| Originally Developed:   | February 2000  |
| EDCO Approval:          |  |
| Chair's Approval:       |  |



**Notes**

Students must receive a passing grade on the final exam in order to pass the course.

Term work may include presentations, quizzes, learning journals, and in-class assignments.

**Required Texts/Resources**

Catano, V.M. et al (2016). Recruitment and Selection in Canada, 7th ed. Toronto, ON: Nelson.



