

Business Administration

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| Course Number: | BUAD 246 |
| Course Title: | RECRUITMENT AND SELECTION |
| Credits: | 3 |
| Calendar Description: | This course provides an in-depth study of recruitment and selection. Topics include legislation, screening devices, assessment techniques, and interviewing. <i>(also offered by Distance Education)</i> |
| Semester and Year: | Fall 2015 |
| Prerequisite(s): | BUAD 269 |

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Professors

| Name | Phone | Office | Email |
|-----------------|-----------------|----------------|--|
| Robert Sawatzky | 762-5445 #email | Kelowna: H122B | rsawatzky@okanagan.bc.ca |

Evaluation

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|------------------------|------|
| Major Project (Group) | 30% |
| Term Work (Individual) | 30% |
| Final Exam* | 40% |
| Total | 100% |

* Students must receive a passing grade on the final exam in order to pass the course.

Notes

Term work may include presentations, quizzes, learning journals, and in-class assignments.

Required Texts/Resources

Catano, V.M. et al (2016). Recruitment and Selection in Canada, 6th ed. Toronto, ON: Nelson.

SKILLS ACROSS THE BUSINESS CURRICULUM

The Okanagan School of Business promotes core skills across the curriculum. These skills include reading, written and oral communications, computers, small business, and academic standards of ethics, honesty and integrity.

STUDENT CONDUCT AND ACADEMIC HONESTY