

# Business Administration

Course Number: **BUAD 236**

Course Title: **ACCOUNTING COMPUTER APPLICATIONS**

Credits: **3**

Calendar Description:



**Evaluation Procedure**

Assignments	30%
Mid-term Exams	50%
Final Exam	20%
Total	

Course Schedule

2019 week of		
		Wednesday, Sept 4 - Classes Start Monday, October 14 Thanksgiving (no classes) Monday, November 11 Remembrance Day (no classes) Wednesday, December 4 Last Day of Regular Classes
Sept	4-6	Introduction to Accounting Information Systems and Course Pack Introduction to Sage 50, Create a new company, Chart of Accounts
	9-13	Sage 50 Inventory Purchases and Other Purchases, Cheques Sales, Accounts Receivable, Deposits
	16-20	Sage 50 - Employees, Payroll, Petty Cash, Inventory Adjustments, Bank Reconciliation
	23-27	Sage 50 Month 2/Month 3
Oct	30-4	Sage 50 Month 3, T4, T5, GST Return and Financial Statements
	7-11	Midterm Exam 1 Sage 50 QuickBooks - Create a new company, Chart of Accounts, Month 1
	15-18	QuickBooks Month 1, Month 2
	21-25	QuickBooks Month 3

